

AES Intake Checklist:

Documentation:

- IEP* (other documentation should accompany)
- Psychological or Neuropsychological Evaluation*
- Physical/Medical Examination* (Test Results, Official Letter from Family Physician, etc.)
- Intelligence or Achievement Testing*

Schedule

- Current Class Schedule* (Printed in List View showing the section number and professor name)

Next Steps:

After your schedule has been given to one of our staff persons, give us 24-48 hours to produce your Testing Accommodations forms to take to your professors indicating no information about you other than you are registered with our office to receive services. Upon arrival you will be asked to sign additional paperwork indicating your understanding of our policies.

Scheduling a Test:

Either come into the office or give us a call at 274-3241 and ask to schedule a test. We ask for at least 48 hours advance notice for all scheduled tests and exams. Further instructions will be given at that time.

Adaptive Educational Services
Indiana University Purdue University – Indianapolis
Joseph T. Taylor Hall
815 W. Michigan St. Suite 100
Indianapolis, IN 46202
<http://aes.iupui.edu>